

# **Annual General Meeting of the East Ward Allotment Association**

**September 27<sup>th</sup> 2007 at the Allotment Shop**

**Chair:** Stewart Young

**Minutes:** Valerie Wardlaw

**Present:** Derek Bloomfield, Jean Conner, Andy Henson, Juliet Carpenter, John Cropper, Helen Costello, Pat Mansfield, Chris Rumble, Jane Nimmo-Smith, Cari Morningstar, Jane Millar, Adrian Muscutt, Stephen Simmons, Trudy Simmons, Claire Stentiford, Edward Pope, Monika Jaenicke, Bernard Morris, Jan Lewis

**1. Apologies:** David Tucker,

**2. Minutes of AGM, 28<sup>th</sup> September 2006** were approved.

### **3. Matters Arising**

EWAA Trustees- Stewart has still been unable to clarify the roles of allotment trustees with Mike Gass, the OCC Allotments Officer.

**4. Chair's Report** See attached document.

Additionally, Stewart met with Mike Gass, and the fencing contractor last week to tour the site noting snagging items that need to be remedied. Fencing will be completed.

Allotment's Forum is arranging a lecture on climate change on the 22<sup>nd</sup> November in the Town Hall starting at 7.30pm.

**5. Treasurer's Report** See attached document

There is a healthy surplus in the Allotment's accounts. The committee will discuss what this might be spent on at the next committee meeting. Could all members please pass their suggestions through the shop and committee members.

**6. Membership Secretary's Report** see accompanying sheet

Some plots suffered from flooding this year, and in past years. These ploholders will be offered the opportunity to move to a plot less likely to flood, if they want to. New tenants of these plots should be warned about the flooding problems.

The Committee will investigate the possibility of checking the land drainage in this area to see if it needs fixing, and how much it might cost.

### **7. Election of Officers**

President Jane Millar (Stewart nominated, Derek seconded)

Vice President Derek Bloomfield (Stewart nominated, Andy seconded)

Treasurer Andy Henson (Jane Millar nominated, Helen seconded)

Secretary Valerie Wardlaw (Pat nominated, Andy seconded)

Membership Secretary Steve Simmons (Cari nominated, Derek seconded)

Shop Officer Helen Costello (Andy nominated, Jane seconded)

Officer without Portfolio and liaison with Oxford City Council on the EWAA lease: Stewart Young (Derek proposed, Jane seconded)

## **8. Election of Committee Members**

Cari Morningstar  
David Tucker  
Chris Rumble  
Pat Mansfield  
Jane Nimmo-Smith  
John Cropper  
Claire Stentiford (shop duty only)

Newsletter Editor Steve Simmons (Jane Millar will send layout templates)  
Website Editor Andy Henson

## **9. Proposed Allotment Rule Changes**

See Andy's sheet

1. Associate members- agreed to charge 10p and give out Associate members cards
2. Metric measures- agreed to add metric plot measurements as follows:  
10 poles (250m<sup>2</sup>)  
30 poles (750m<sup>2</sup>)  
24inches to be replaced by 2 feet (60cm)
3. Disused Rules- agreed to replace work party text with 'will be held on days decided by the committee' and delete Rule 23 on the joining fee.
4. Gates- agreed to change to 'locked at all times, except for main gate during shop opening times'.
5. Equipment rules- voted on three options after agreeing to change the current strimming rule:
  - a. The use of all powered equipment should be restricted to the hours of 9am to 1pm seven days a week. (13 votes- passed)
  - b. The use of all powered equipment should be restricted to the hours of 9am to 4pm on weekdays and 9am to 12.30pm on weekends (6 votes)
  - c. The use of all powered equipment should be restricted to the hours of 9am to 12.30pm on weekends and 9am to 4pm on Tuesdays and Thursday's. (1 vote)
  - d.

Equipment can only be hired during shop opening times unless an committee member has agreed to be available to lock equipment away.

6. Membership Secretary- agreed to replace 'Secretary' with 'Membership Secretary in Rules 8 & 9.
7. Cultivation- agreed to change Rule 3 to 'Members shall manure and cultivate their plots in a husband-like manner, as defined by the committee. Failure to do so shall render members liable to expulsion'.

Rules relating to committee members who are also committee members of the Oxford Urban Wildlife Group- agreed that if this circumstance arises in the future the committee member should not be allowed to vote on any issues where there might be a conflict of interest.

### **10. Future of the Shop**

All agreed that we should keep the shop as a good community meeting point. Shop stock will continue to be monitored to make sure we don't have wastage of perishables, and to identify other items that members want. An item will be added to the next newsletter asking members for suggestions.

### **11. Shop Duty Rota**

Valerie will produce

### **12. Work Parties**

Next work party the 10<sup>th</sup> & 11<sup>th</sup> of November between 10am and 12- site clearing as a skip will be ordered.

A note to be put in the next newsletter asking for volunteers willing to lead workparties to contact Derek so we are less reliant on committee members organising them.

### **13. AOB**

Dog mess- a problem on some areas of the site- item for the committee to discuss at the next meeting.

EWAA Rules- Valerie will update the Rules based on the changes agreed at this meeting.

### **14. Date of next AGM**

Thursday 25th September 2008 at 7.30pm