

**Minutes of EWAA Committee Meeting
Thursday 18th October 2007**

Chair: Jane Millar **Minutes:** Valerie Wardlaw

Present: Derek Bloomfield, Andy Henson, Steve Simmons, Stewart Young, John Cropper

Apologies: Cari Morningstar, Helen Costello

1. Minutes of last meeting- matters arising	
2. Final Clarification of the Committee's guidelines on cultivation of plots. Agreed with Andy's suggestions, with the additions that trees must be less than 12', that flowers and green manures are included as crops. VW to type up a note of the guidelines to be included when the updated Constitution is sent out with the next newsletter. Also to be given out to new members, and added to noticeboards.	Valerie Steve
3. Update on rent paying, waiting list There are 7 full plots and a number of half plots vacant- many on waiting list have not responded to Steve's emails or phone calls. Valerie will put up notice saying we have vacant plots. Jane will get a Polish translation and Helen to give Valerie the Urdu translation for posters. Andy will add this to website and Stewart will mention to Mike Gass.	Valerie Jane Helen Andy Stewart
4. Council fencing update No further action but they should finish the job before Christmas	
5. Payments for plot clearance There is nothing to stop people advertising their services on allotment noticeboards but this is not a service the EWAA can promote.	
6. EWAA Constitution and rules finalisation & circulation to members Valerie to type up and give to Derek for commercial printing. Get 500 printed in time to send out with next newsletter. Committee agreed that the new equipment rule agreed at the AGM applies only to ploholders tending their plots, and so does not affect Derek using the mowers in the afternoons to cut roads.	Valerie Derek Steve
7. Joint meeting with OUWG Derek will check if the EWAA committee are invited to the OUWG's bonfire party. Valerie will write to Cathy Chicken to suggest a joint meeting to discuss joint issues, asking for notification of their issues in advance so we can discuss at a prior committee meeting. Need to list our issues for them as well.	Derek Valerie
8. Newsletter items All to send items for Steve to include in the next addition. Jane will provide address labels and suggested volunteers for posting.	All Jane
9. Website update Andy has updated the information on the site, added meeting minutes etc. He will put Steve's mobile phone number on for membership enquiries.	Andy
10. Wish list for spending surplus Anti dog mess signs Azada x3 from getdigging.com Scythe	Andy

<p>Lazy dogs x1 Black plastic to cover vacant plots after work parties- order in the longer lasting mypex. Stewart to ask Mike Gass about drainage</p>	<p>Helen Stewart</p>
<p>11. Dog mess Get anti dog mess signs, challenge anyone with a dog off the lead or leaving dog mess behind.</p>	<p>ALL</p>
<p>12. Equipment servicing Mowers are not for hire- just for use by committee members maintaining roads. Derek will arrange to send off any equipment for servicing and buy replacement parts for those needing them.</p>	<p>Derek</p>
<p>13. AOB Andy has put equipment sign off sheets and a box for hire fees in the shed. Plot holder on 20 & 21 has offered a training day on safe and effective use of tools. Stewart to ask Mike Gass about availability of council tractors for plot clearance this winter. Work Party on 10th & 11th November general site clearance and door painting- Stewart will order a skip, Steve and Derek will supervise the shredder, Valerie to put up notices. Ask Helen to put up a seed wish list to help with her ordering and a note in the Newsletter.</p>	<p>Stewart Steve Derek Stewart Valerie</p>
<p>Date of next meeting 13th December 2007 at Jane Millar's house- ring for directions to get there.</p>	

Newsletter items to include:

- New President, Officers and Committee members names and plot numbers
- New equipment rule restricting use of powered equipment to 9am to 1pm seven days a week, the exception being road mowing by Committee members for the benefit of the allotment..
- Wish list suggestions for Allotment equipment or any other improvements.
- Work party notice if the newsletter coming out in time.
- Info on council fencing and possibility of tractors for plot clearance- leave name in shop if want help.
- Dog mess reminder that plot holders can be evicted if the repeatedly break allotment rules.
- Suggestions for seed ordering and other items to be stocked in the shop.
- Committee's guidelines on cultivating plots