

**Minutes of EWAA Committee Meeting
Thursday 26th July 7.30pm**

Chair: Derek Bloomfield **Minutes:** Valerie Wardlaw
Present: Cari Morningstar, Alan Hart, Pat Mansfield, Jane Millar, Andy Henson, Steve Simmons, Bernard Morris, John Cropper
Apologies: Stewart Young

<p>1. Minutes of last meeting- matters arising The toilet decorating is ongoing- floor is now painted & new toilet seat obtained. The EWAA summer party went well despite the rain- should we organise another?</p>	<p>Alan</p>
<p>2. Chair's update: (Valerie reported on Stewart's behalf) Elder Stubbs Show: Sat 18th August 12-5pm- Stewart has booked tables for us, needs volunteers to help load up shop stock and plot holder's vegetable glut for sale, and to staff the EWAA stall during the afternoon. Please contact Stewart on 749459 to offer help, vegetables etc. Derek will find out about entry forms for competitions. Florence Park Show: Sat 8th Sept- entry forms in the shop or contact F. Drinkwater on 01865 763260 for more forms. Lease with OC Council- Stewart has found out that EWAA, OUWG & White House project do not have a finalised lease as the OCC officers are arguing about who should pay our legal fees for organising the lease. Stewart has signed a Heads of Terms, but the new lease for the three organisations is still to be finalised. Stewart is looking for a letter saying we don't have to pay for our legal fees, which he is sure he has.</p>	<p>Stewart ALL Derek Stewart</p>
<p>3. Council fencing & gates progress: Cricket Road boundary- OCC is consulting with residents about what fencing to erect so no progress- Derek will contact John Wade (who is managing contract) to organise a snagging visit and to sort out problems. Boundary Brook fence- a large gap has appeared due to hedge removal- Alan & Derek will try to plug in the short term.</p>	<p>Derek Alan/ Derek</p>
<p>4. Plot management: Second survey of levels of cultivation on all EWAA plots, and an assessment of progress on plots sent letters of concern, scheduled for 10am on Sunday 2nd Sept, Committee members please meet at shop.</p>	<p>ALL</p>
<p>5. Rules of Cultivation for all plot holders: All agreed that all plots holders should be expected to cultivate 25% of their plot in the first year, and increase by 25% each year reaching %100 cultivation after four years of tenanting plot. Cultivation is defined by actively growing crops of vegetables, fruit, or cut flowers. It does not include black plastic covered areas. Sheds, small areas of lawn, ponds, compost heaps and areas left intentionally fallow are acceptable as part of the 100% cultivation rule. All plot holders must prevent weed nuisance to neighbours. All weed</p>	

<p>areas must be either confined under black plastic or similar mulches or must be cut frequently enough not to cause a nuisance to neighbouring plots.</p> <p>The EWAA Committee will make two inspections of all plots each year (in April & September), to keep a record of plot cultivation levels, and to ensure overgrown plots are being managed so they do not cause a nuisance to neighbouring plots.</p>	
<p>6. AGM preparation: Officer & Committee vacancies- general discussion indicating there are volunteers to replace Cari as Membership Secretary and any other positions that may become vacant.</p>	
<p>7. Preparation for Rent Days: Cari has reallocated all vacant plots and updated the waiting list. All plots must be allocated on a first come first served basis, with no favouritism shown to current plot holders or their friends. Everyone wanting a plot must put their name on the waiting list- even if they are current plot holders. All plots must be let by, or with the agreement of, the Membership secretary.</p> <p>Andy will check we have receipt books and buy stamps saying EWAA and date to speed up issuing receipts. All rent payers must be given a date stamped receipt and their membership form date stamped to ensure we have a record of who has paid rent. Andy will also check we have a big enough float.</p> <p>There are currently no vacant plots so any enquiries for plots on Rent Days need to be added to the waiting list.</p>	<p>ALL</p> <p>Andy</p>
<p>8. Locking gates/CCTV: Padlocks are difficult to lock on the new gates- Alan will swap the spare padlock for the one at Boundary Brook. Derek will investigate getting a welder to come and redo the padlock chains so they are easier to lock. Andy will investigate putting a CCTV camera on the shop and putting up CCTV signs on the gates.</p>	<p>Alan Derek</p> <p>Andy</p>
<p>9. Work Parties: Next work party on November 10th & 11th- general clearing up of site and cutting brambles along the cycle path boundary. A large skip will be ordered for Nov 10th and again in March- Valerie will put up notices to tell ploholders to allow rubbish clearance from plots (but not from fly tippers)</p>	<p>?</p> <p>Valerie</p>
<p>10. Purchase of 'Lazy Dogs' and 4 Stroke strimmer 4 Stroke strimmer bought (for substantial discount) for £329 OUWG have four lazy dogs for bramble root removal- willing to let EWAA borrow them- ask Alan for a loan.</p>	<p>Alan</p>
<p>11. Shop: Helen to put up a notice warning when she is ordering seed potatoes so everyone can get their requests in- there is a list in the shop and in the shop book.</p>	<p>Helen</p>

<p>12. AOB David Haycock about his request to plant a tree- Cari to reply that it is not our land, so not our decision.</p>	Cari
<p>Shredder- Steve has donated a shredder- it will be supervised on the first Sunday each month during shop hours- starting October. Valerie to put up a sign telling plot holders.</p>	Steve/Derek Valerie
<p>Redundant machinery- lawnmower, plough, rotovator etc- Alan to check out and Derek to give photos and details to Jane M. to see on eBay (must collect and pay cash).</p>	Alan/Derek Jane M
<p>OUWG- reference to Stewart's request for them to provide their own toilets, water supply and access road. All agreed that we want both organisations to work together to our mutual benefit and that OUWG do not cause EWAA ploholders any problems now that new access roads have been cut. All agreed that OUWG could continue agreed use of toilets, metered use of water, and permitted vehicular access.</p>	
<p>Coppice material- OUWG to offer EWAA members any coppice material available from the areas planted for EWAA use- i.e. hazel behind Neville's plot, and inside gate on No 1 road.</p>	Alan/Pat (OUWG)
<p>Signatories on cheques- Andy to arrange for extra signatories for cheques- Derek, as all agreed to keep two signatories as a safeguard, rather than go to one. Andy reminded everyone that purchases and reimbursements for amounts over £20 must be paid by cheque as they leave a paper trail that can be accounted for. It is very bad practice to use the float, especially considering EWAA has suffered from financial theft in the past. Andy will get more paying in books to enable other officers to bank cash.</p>	Andy/Derek ALL Andy
<p>Website: Andy to give Steve the information on accessing the EWAA so he can start updating the information.</p>	Andy/ Steve
<p>Newsletter- David did not manage to produce the one in June due to other commitments (impending fatherhood). Valerie will contact him for all the information and put one together to include all the information from this meeting. Jane M. will drop off the mailing labels.</p>	Valerie/ David Jane M.
<p>Date of next meeting- 6th September pre- AGM meeting EWAA AGM at 7.30pm on 27th September both</p>	