

**Minutes of EWAA Committee Meeting  
Wednesday 6<sup>th</sup> June 2007 7.30pm**

**Chair:** Derek Bloomfield    **Minutes:** Valerie Wardlaw  
**Present:** Cari Morningstar, Alan Hart, Pat Mansfield, Jane Millar, Stewart Young, Chris Rumble, Steve Simmons, Andy Henson  
**Apologies:** Jean Tiller

<p><b>1. Discussion of response to correspondence on Plot 61</b>  <i>personal information deleted from the web version</i>          General discussion of actions taken by committee members and of the letter of response from G to the Committee's letter of eviction. All visited the plot for an inspection and voted on the following options:</p> <ol style="list-style-type: none"> <li>a. For G to retain Plot 61</li> <li>b. For G to give up the front half of the plot (Plot 61a), but retain the back half</li> <li>c. For the Committee to reinforce its decision that the plot should be vacated by G &amp; reallocated to someone on the waiting list</li> </ol> <p>The third option (c), was passed by the majority of the Committee. Valerie will draft a letter reiterating the decision to reallocate the whole plot &amp; circulate by email for signing by the Committee on Sunday the 10<sup>th</sup> June.</p>	<p>VW All</p>
<p><b>2. Definition of signs of cultivation for plots sent letters of concern</b>          All discussed what should be expected of plot holders sent letters of concern about their commitment to cultivating their plot. Valerie will draft a second letter stating what needs to be achieved by September. The following was agreed:</p> <ul style="list-style-type: none"> <li>• 25% of the plot must be dug over and planted with crops- veg/ fruit/ cut flowers</li> <li>• Any remaining areas of grass must be cut or under control to prevent invasion of neighbouring plots</li> <li>• Weeds must be under control by cutting or covering in black plastic</li> </ul> <p>Plot holders will also be reminded they must respond by 1<sup>st</sup> July to say they wish to keep their plots or their plots will be reallocated. Second letter will be signed on Sunday 10<sup>th</sup>.</p>	<p>VW</p>
<p><b>3. Signs of Cultivation for all plot holders</b>          All agreed that we need to discuss what progress should be expected of all plot holders as far as levels of cultivation and reducing nuisance to neighbouring plots due to unregulated weeds. Valerie will circulate Cari's notes before the next Committee meeting and would all members come prepared to define basic levels of cultivation, and year on year progress for plot holders. This definition can then be tabled for discussion at the AGM in September.</p>	<p>VW/ CM All</p>
<p><b>4. Council fencing</b>          Stewart has met with Mike Glass about progress on the fencing and needs to gather any feedback for a snagging visit in the next couple of weeks. Please make your comments on the fencing to Stewart to pass on to the council.</p>	<p>All SY</p>

<p><b>5. Allotments Federation</b>  Stewart attended the Allotments Forum/Federation on the 5<sup>th</sup> June. Allotments in Oxford are under threat from planning applications and the Council will be consulting on the future of allotments. We need to be prepared in the next few weeks to send the Council information about the changing membership/ finances etc of the EWAA to inform the discussion. Cari will sort out changing membership with Jane's help; Andy will provide financial information. Stewart will send the information to Mike Glass.</p>	CM/ JM AH/ SY
<p><b>General comment</b>  All felt it was important to reiterate that the Committee should act together in a democratic manner for the betterment of the allotment as a whole. Officers should be autonomous in making emergency decisions between committee meetings, within the remit of their role. The majority decisions of the committee are final, and cannot be countermanded by individual committee members.</p>	
<p><b>Date of next meeting-</b> 26<sup>th</sup> July 2007 at Allotment Shop</p>	